

Brittany E. Lutz

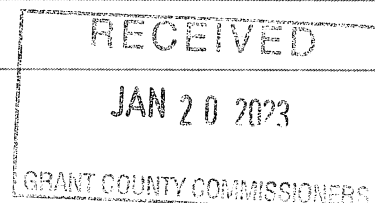
From: noreply@civicplus.com
Sent: Friday, January 20, 2023 3:59 PM
To: BOCC Consent
Subject: Online Form Submittal: OUT OF STATE TRAVEL REQUEST APPLICATION

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OUT OF STATE TRAVEL REQUEST APPLICATION

Traveler's Name	Katrina Ball
Dept/Committee	Sheriff's Office
Date of Request	1/20/2023
Travel Type	Out of State Travel
Departure Date	3/26/2023 12:00 AM
Return Date	3/31/2023 12:00 AM
Funding Source	Department
Account Code	001.114.00.0000.521204300
Destination (City, County, State)	Denton, Texas
Purpose of Travel	Attend Training- Child Homicide Investigations Investigation and Prosecution of Cold Case Homicides
Hotel - GSA Rate	\$98.00
Hotel - Nightly Rate	\$98.00
Cost Application	Government Rate
Rental Car Required	Yes
Hotel Total	\$575.00
Conference Fee	\$790.00



Daily M&IE at Destination	\$59.00
Rental Car Cost per day	\$102.00
Explanation for Rate (required if hotel cost is greater than per diem, or government rate)	Govt. Rate \$98.00
Air Carrier	Alaska/Delta
Cost of Flight	\$1400.00
Total trip cost (Include all cost totals)	\$3690.00
Preparer's Name	Tonya Steele
Preparer's Title	Support Specialist
Preapproved by EO/DH?	Yes

Use of travel card to fill a rental vehicle gas tank prior to its return is recommended.

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